



Town of Arlington, Massachusetts
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Meeting Minutes 09/11/2006

Arlington~Cultural ~Council
 Minutes of~September 11, 2006
 Robbins Memorial library
 Arlington, MA

Present: Elinore Kagan,~Karen Dillon,Tom Formicola,~Michele Meagher, JeanYoder

Absent: Betsy Campbell, Sharon Shaloo and ~Roz Cummins~

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Tom Formicola~called the meeting to order at 7:50p.m.

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ITEM 1: RFPs (Request for Payment)

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1) 2006-16-\$ 500.00 True Story Theatre

Council members reviewed the RFP prior to approval.Elinore moved to approve, Tom seconded, all council voted to approve the reimbursement.

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2006-12: Jean Yoder needs to remind them to file for reimbursement.

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Elinore needs to pull together our financial statements so that we know what we have to work with this grant cycle.

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ITEM 2:Aug ~Meeting Minutes

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Council members reviewed the~August meeting minutes.~One change to be made is the October meeting date. ~Karen will~ change the October meeting date to the 23rd NOT the 16th and submit the~corrected minutes to the town webmaster ~for posting.~Karen moved to approve the minutes once~corrected ,~Tom seconded and all approved.

ITEM 3: Town Day

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The council reviewed the town day event.~ We believe that some great connections were made that day with local artists and that once again "Art at your feet" was a great success and beautified Lamson way.~ We seem to have perfected the set up and break down arrangements although a canopy would be particularly useful next year for protection from the sun.~ jean did some fantastic outreach at town day by walking booth to booth and handing out our fliers.~ She noted that town day is a perfect opportunity for us to network not only with the general populace but more with other non-profits who have booths at town day.

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The art hunt brochures were well received as were the silicone bracelets.

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ITEM 4: 2006 Grant Cycle

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Jean gave Michele the grant recipient handouts for her review and edits before distribution.

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We talked about the best places in town to hang the flyers and each took a bunch to post in and around Arlington.

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Michele will send the information to Arlington Cable station.

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Karen will send out a separate email to the council with the upcoming council dates.

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ITEM 5: Other Business

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Michele suggested we consider joining the Arlington Chamber of Commerce in order to network with other non-profits in town.~ We can join as a non profit for 1/2 price.~ She has seen wonderful collaboration between Arlington businesses and on-profits.~ We decided to talk about this further at our Oct. council meeting.

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Community input meeting: This seems to be an important event to schedule.~ Jean suggested we think about combining it without grantee reception.~ Tom suggested we keep the two events separate.

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Grantee reception date:~ the council talked about the best time to have this event.~ We decided that the march timeframe is great to avoid weather conflicts and because the general business of the holiday and post holiday season is over.

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The following dates have been scheduled and confirmed for the new grant cycle of 2007:

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GUIDELINE MEETINGS:A time for potential grant applicants to present questions, ideas and ask for mentorship.

ROBBINS Library -4th floor upstairs conference room

Tuesday, September 26th from 6:30-8:30 pm - **Sharon, Michele and Tom will mentor**

Saturday, September 30th from 1:00-3:00~pm-**Karen, Roz and Elinore will mentor.**

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PRESENTATION Meetings: A forum for~grant applicants to give a brief visual or oral presentation of their ideas and answer any questions about their project.~ Attendance is strongly advised for all grant applicants.

Community Safety Building-2nd floor conference room

Wed, November 1 from 7:00-9:00 pm

Thursday, November 2nd from 7:00pm to 9:00 pm

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DELIBERATION MEETING: a private meeting for council members to deliberate the applicants and decide on the applicants we cannot grant to this year and determine how~they can~distribute funds.

Sunday, November 5th 10:00-1:00pm

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The meeting adjourned at 8:50~~p.m.

Respectfully submitted by ~Karen Dillon

Karen has reserved the conference room in the Robbins Library~ for the following upcoming meetings :~

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Monday, October~23rd **7:30-8:45~ Upstairs meeting room**

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Monday November 13th~ **7:30-8:45~ Upstairs meeting room**

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Monday, December 11th **7:30-8:45~ Upstairs meeting room**

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Please reserve these dates on your calendar.